



Milford Public Library

Minutes for October 16, 2023, at 10:33 A.M.

Present: Lois Studte, Ray Lynch, Joe Zurzolo, Patti Calhoun and J. Denise Baker

Staff present: Lea Rosell & Vivian Erickson

Secretary's Report: Joe moved and Patti seconded we accept the minutes.

Board Reports: Lea and Ray went to the bank and it was decided to look into changing to Fulton Bank from Shore United Bank. Kelly Stevenson, who is at Fulton Bank now, is the person we have followed. We will wait to hear what is decided.

Director's Report: Our numbers are down – probably due to hours cut. Lea will report accurately now on the real numbers on "meeting rooms" from September '22-'23.

- Registration numbers are up due to the Mispillion School.
- Dental help will be available at the Mini- Health Fair on October 17th.

Vivian: Special Project – She has received several suggestions for "Needs Assessment." Becker/Morgan will be one of the two groups that we will need. She wants to set up a small committee to choose the second panel consisting of Vivian herself, Joe, Patti, and Heather.

- Richard Johnson, the original builder, wants to be involved as a consultant.
- Monthly meetings with managers will continue.
- We discussed Safety Protocols with 2 AED (Automated External Defibrillator) units. They are expensive but important. We decided to go with getting one unit. Joe made a motion to do this and Patti seconded.
- Milford Halloween Parade: So our staff will not be stuck in the building, we will change hours to 3:00 -8:00 from 10:00 – 2:00. We will have hot cocoa, cookies, and entertainers upstairs to encourage our Christmas Tree Extravaganza.

There was a considerable amount of discussion about the space for the "Friends" and their sales and storage. (Smith and Minner Rooms?)

The pavers have been fixed. Plus, we had the building power-washed.

New Business: None

Administration Matters/Public Matters: N/A

Our next Board meeting will be at 10:30 A.M. on November 20th, 2023.

Ray moved and Patti seconded we adjourn.

This report was respectfully submitted by J. Denise Baker, secretary.