



**Milford Public Library
Minutes for September 18, 2023, at 10:32 A.M.**

Present: Ray Lynch, Joe Zurzolo, Patti Calhoun and J. Denise Baker

Absent: Lois Studte

Staff present: Lea Rosell & Vivian Erickson

Secretary's Report: Patti moved and Ray seconded we accept the minutes.

Director's Report: Lea reviewed various programs and the use of the library.
Staff reports were included in a handout.

Financial Report: There was a question on *Miscellaneous Income* for \$869.77 for August 23rd. Perhaps it was HD Supply? This needs to be solved. Several financial documents were signed before the board meeting.

Old Business: Grant: "Energize Delaware" -- Joe wants to check the interconnect with Milford. Joe moves they pursue the application process to get "Energize Delaware" on the list. Patti seconded the motion. (Craig Williams: Becker/Morgan and CMTA with Matt Osterling.)

Staff updates: The staff accepted the 75 hours proposal. Lea thinks all will be well.

Library schedule: Kylie will work Saturdays with "Teens." Emily Ellinger from Lewes will be shadowed by Kylie.

New Business: Lea is still reviewing many places where money can be saved. (IE = Amazon)

Administration Matters/ Public Matters: Friends of the Milford Library is in the process of moving. We will get students to help move the books and stuff.

Ray did a walk-through and noticed water stains in the main library.

Five old PNC cards need to be shut down.

Our next Board meeting will be at 10:30 A.M. on October 16th.

Patti moved and Ray seconded we adjourn at 11:35 P.M.

This report was respectfully submitted by J. Denise Baker, secretary.