



**Milford Public Library  
Board Meeting Minutes  
August 25th, 2025**

**President Ya'nelle Powell called the meeting to order at 10:04AM**

**Present: Ya'nelle Powell, Joe Zurzolo, Patti Calhoun, Meredith Wise and Averil Richards**

**Staff Present: Lea Rosell**

**Minutes of June regular meeting:** Patti moved; Joe seconded to accept the minutes.

**Directors Report:** Daily traffic and program attendance are up. Teen attendance has gone from 259 to 674. Meeting room use has also sky-rocketed which means we are generating income (5 uses from this time last year to 22 uses). There was a patron that left a colony of maggots in Study Room B. Alice helped clean the situation up. Three patrons have been banned in the month of August thus far. Amanda received \$2,500 to participate in a program led by the Brooklyn Public Library in NY related to their "Books Unbanned" initiative. MPL will be partnering with the Milford Museum to show what would happen to society if they continue to ban books. Lea applied for a \$19,500 grant from Highmark BCBS to help expand our Chair Yoga series. DDL State Contracts arrived and were signed by Patti for FY26. Payment of \$75,000 predicted for the end of September/beginning of October. MPL has been named in somebody's will. There is zero information on what MPL has been awarded on the probate notification. Lea called Kent County Levy Court and they redirected her to the law office that is handling after giving her the docket number. We are making a case to be included in the revenue distribution for cannabis tax. This will not matter if Milford does not have recreational sales. This is a state wide initiative. Lea got an online donation platform, it is currently under construction.

**Financial Summary:** We have more assets than liabilities. We have more assets at the end of this fiscal year than the one prior. Our Net Ordinary Income is -45,346.62. We had written in a transfer of \$94,000 which we did not take. That money was not taken because we are cash strong and there's no reason to take that out of investments. Patti motioned to accept the financial documents. Averil seconded. All in favor. Ya'nelle approved the financial report.

**Executive Session:** Went into executive session at 10:18AM. Resumed meeting at 10:30AM.

**Old/New Business:** Patti made a motion to accept the Becker Morgan proposal. Meredith seconds. The current lease ends for 11 SE Front St, the lease will not be renewed, and the site will be used as construction storage for upcoming renovations. Joe made a motion to modify Article 1 in our bylaws to state that the commission shall be composed of five members with two members of Kent County, two members from Sussex County and a fifth being from either. Averil seconded. The annual appeal is coming up. Lea suggested adding a QR code so people can directly donate. The goal is to get all mailings sent out by early November. It costs about a dollar each to send: two single sides, reply card, an interior envelope, and the exterior envelope. Ya'nelle suggested some sort of membership appreciation mixer or presentation to help encourage donations as well. Patti suggested doing the mixer once we get the renderings back so we can showcase the changes coming to the library.

**Administrative matters & public comments:** N/A



**Adjourn:** Ya'nelle moved to adjourn the meeting at 10:52AM. Meredith seconded.

The next regular board meeting will be held at 10:00AM on Monday, September 15th, 2025 in the Bailey room at MPL.